

HOCKWOLD-CUM-WILTON PARISH COUNCIL

Minutes of the Parish Council meeting held in the Village Hall, Main Street, Hockwold
on Tuesday 18th July 2023 at 7.30pm

Councillors of Hockwold cum Wilton Parish Council

Present: Cllr Randall, Cllr Royal, Cllr Morgan, Cllr Johns, Cllr Sismey, Cllr Sullivan, Cllr Green

Laura Fothergill (acting as Parish Clerk)

Two members of the public

15 minute open forum

Member of public reported visit from EA regarding noise at Murfitts, awaiting confirmation of whether they will place sound monitoring on his property. Cllr Morgan replied that she too had been visited by the EA for the same reason.

Members of the Press and Public are invited to voice their comments and concerns in the Open Forum. However, the law does not permit members of the public and press to take part in the debates. Hilary R Cox, Parish Clerk & RFO

222. To receive and approve apologies for absence. Apologies received from Parish Clerk Hilary Cox.

223. To receive any declarations of interest from Members & consider requests for dispensation. NONE

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hockwold cum Wilton Parish Council Code of Conduct for Members and by the Localism Act 2011.

224. To approve minutes of the Council meeting held 13th June 2023. Proposed to approve by Cllr Royal. Seconded by Cllr Sismey. RESOLVED.

a. To approve minutes of the EXORD Council meeting held 30th June 2023. Proposed to approve by Cllr Morgan. Seconded by Cllr Johns. RESOLVED.

225. Reports from:

a. RAF Lakenheath – Apologies were given by Squadron Leader Geary. A written report will be sent instead to councillors.

b. Norfolk County Council & Borough WNKL Council, Cllr Martin Storey – NCC has not supported Greater Anglia train services ticket office changes and are asking government to reconsider. 4 visits will now be allowed per household over a 4 week period for household / decorating waste at recycling centres in the county free of charge (amount of waste is limited). Will be increases in various bus services by end of July. Reported that he had been on a tour of farms in the county, notably including a ‘care’ farm at Inglethorpe, which is inclusive for workers with complex needs, should be open and running in 2-3 months. NHS will be offering free health check for 40-74 year olds if they haven’t had one in last 5 years. Survey on adult social care focused on early help, staying independent, and complex needs is being run until 1st September 2023, details via NCC website. Aware of issue with Highways, is trying to get site meeting with Mr Wallace, when this occurs he will invite members of PC to join.

For more information look on the NCC website or contact NCC Storey directly.

<https://www.norfolk.gov.uk/> OR martin.storey@norfolk.gov.uk

c. Chairman – No report as covered elsewhere in the agenda.

d. Clerk (APL) - The Action Point Log was distributed and discussed. All questions answered.

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226. Matters arising (for information only)

a. To report progress on matters arising from previous minutes (not elsewhere on agenda)

- i. Cllr Randall updated the council on the Speedwatch initiative. She has met with the police, 3 viable sites: outside No 1 Lakeland, bottom of Kemps Lane and Station Rd near South Street entrance. This should be confirmed with next 2 weeks. The next step is to make arrangements for training for the volunteers and then Speedwatch can start..
- ii. Cllr Royal requested that the location of the defibrillator was included in the proposed community leaflet. Cllr Sismey reported that paediatric pads for this machine have been received and will be within the box very soon.

227. To confirm receipt of NALC, CAN, POLICE, and other correspondence. - All Councillors present received their updates and correspondence. No queries.

228. Planning Matters

a. To receive results & updates of outstanding applications

- i. 21/01831/NMA_1 Hockwold cum Wilton-7 The Black Barns Feltwell Road Hockwold cum Wilton Norfolk IP26 4FA - NON-MATERIAL AMENDMENT TO PLANNING PERMISSION 21/01831/F: Demolition of barn No 7 and replace with portal frame and clad barn in its place for light industrial use Application Withdrawn-26 June 2023-Withdrawn Application

b. To receive new planning applications relevant to the village and make comment.

- i. Cllr Randall reported that new application had been entered on planning portal but no invitation to comment had been received yet, so there will need to be an EXORD meeting in August.

229. To discuss council Task and Finish Groups and committees. Cllr Johns reported that she hadn't met with Mrs Owner due to end of year school commitments. Hopes to do so soon. TFGs for Emergency Plan and Village Publication to be put on hold at the moment. Cllr Randall to move forward with Village Christmas very soon. Cllr Green will replace Cllr Morgan on the HR Advisory Committee, Cllrs Johns and Sismey have a group called Keeping Our Children Safe. Internal Control Officer for Finance is Cllr. Morgan.

230. To discuss the Lode Common. Cllr Randall explained that that this has been moved to September 2023 agenda as information is still being gathered.

231. To discuss the Quiet Lanes Initiative. Cllr Williams was not present, so this is to be moved to September 2023 agenda.

232. To discuss parking on Main St. Cllr Johns had concerns regarding parking outside bowls club on Main St. Cllr Randall explained that unfortunately that the Bowls Club and the children's cricket practice had clashed, causing the Village Car Park to be full, but the children's cricket would finish this week, so unlikely to happen again soon.

233. To discuss ideas for Parish Partnership Scheme 2023. Cllr Randall explained this must be applied for in December 2023 if it is required. Any ideas to Clerk so can be on September agenda. Could be used for partial TROD from Cowles Drove to village. Cllr Green suggested that perhaps money best kept for speed issues rather than PPS.

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234. To consider the invitation from Home Improvement schemes. Clerk tasked with inviting Jacob Medlock to September meeting for further information.

235. To adopt co-option policy. Proposed by Cllr Green to adopt with no changes. Seconded by Cllr Sismey. Agreed by all.

236. To discuss the allotment contract. After a discussion proposal to raise rental to £15 by Cllr Randall. Seconded by Cllr Sullivan. Agreed by all. Cllr Morgan suggested that funding for borehole for water may come from funding for Community Orchard. Cllr. Royal stated that there is a mains water feed from Nursery Lane to the Lode field. Cllr Sullivan suggested ring fencing increase in rent for allotment restitution when plots abandoned. Clerk tasked with investigating the cost of getting water supply to allotments.

237. To feedback on the Liz Truss MP meeting. Clerk's notes have been distributed, Liz Truss has sent follow up email which all councillors have received. Cllrs Sismey and Royal both noted that they (or someone they knew) reached out to Liz Truss's office regarding dental and social care, to be directed back to places they had already contacted.

238. To consider response from EA re Murfitt's Industries and discuss next steps. Cllr Randall thanked Cllr Williams for her preliminary responses. Cllr Randall proposed that because Cllr Williams was not in attendance that this item be moved to the EXORD meeting in August or the September meeting. All present agreed. Clerk tasked with contacting EA to get a date for when the review of the report from Murfitt's (dated 2nd June 2023) can be expected. Cllr Randall explained that a dossier with information about the noise is being drawn up by Cllr Morgan, but this is not yet completed. Cllr Randall suggested this dossier be circulated to all councillors prior to EXORD meeting in August where it can be discussed before being sent out. Cllr Morgan agreed to this.

239. To discuss possible participation in D Day 80 Celebrations. Cllr Randall asked all councillors to consider what could be done in the village. She is planning to meet with local organisation representatives in August regarding the Village Christmas and will use this opportunity to try to get ideas and, hopefully, help from local organisations. Any ideas to be brought to September meeting.

240. To discuss location of the memorial bench. Noted that Cllr Randall, Cllr Royal and Clerk met on 18/7/23 to view potential sites on Nursery Lane, but decided none are viable. New locations suggested and polled within councillors. Proposal to place in St Peter's churchyard by Cllr Green, 3 votes in favour. Proposal to place in St James churchyard, 2 votes in favour. No proposal for playing field. Cllr Sismey abstained. Clerk tasked with asking St Peter's if the bench can be located there, if not, then to ask St James'. Cllr Morgan suggested that the donor of the bench should be asked if they were ok with these locations, and Clerk was tasked with also contacting the donor.

241. Finance

a. To agree payment of July invoices. Proposal to agree by Cllr Randall. Seconded by Cllr Johns. All agreed.

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10 July 2023 (2023 - 2024)

| Hockwold cum Wilton Parish Council | | | | | | | | | | |
|------------------------------------|------------|--------|-----------------|-------------------|-------------------------------|-------------------------------|----------|----------|-------|----------|
| PAYMENTS LIST | | | | | | | | | | |
| Voucher Code | Date | Minute | Bank | Cheque No | Description | Supplier | VAT Type | Net | VAT | Total |
| 22 Electricity Supply | 17/06/2023 | | Current Account | | Electricity Supply | NPOWER | L | 187.23 | 9.36 | 196.59 |
| 25 Training | 11/07/2023 | | Current Account | | TRAINING COURSE | Norfolk Parish Training and S | Z | 55.00 | | 55.00 |
| 36 Lighting Maintenance | 11/07/2023 | | Current Account | | Street Lighting Maintenance | K & M Lighting Services | S | 82.56 | 16.51 | 99.07 |
| 38 Staff Costs | 11/07/2023 | | Current Account | 475/2B49833 | Wages | Hilary Cox | X | 710.50 | | 710.50 |
| 35 Electricity Supply | 11/07/2023 | | Current Account | | Electricity Supply | NPOWER | L | 167.59 | 8.38 | 175.97 |
| 37 Fees & Subscriptions | 11/07/2023 | | Current Account | | Reimbursement for zoom video | Zoom Video Communication | S | 12.99 | 2.60 | 15.59 |
| 42 Broadband & Phone | 11/07/2023 | | Current Account | | Office phone and internet | Hilary Cox | X | 26.00 | | 26.00 |
| 43 Bus Shelter & Gateways | 11/07/2023 | | Current Account | | Bus Shelter and Gateways clea | 1st Glass Window Cleaning | X | 25.00 | | 25.00 |
| 41 Office Costs | 11/07/2023 | | Current Account | | Office Supplies | Viking Office UK Limited | S | 24.85 | 4.97 | 29.82 |
| 39 Sundry Costs | 11/07/2023 | | Current Account | | Misc. Admin Costs | Post Office Ltd. | X | 9.14 | | 9.14 |
| 40 Sundry Costs | 11/07/2023 | | Current Account | Liz Truss Meeting | Misc. Admin Costs | Amazon | Z | 15.59 | | 15.59 |
| Total | | | | | | | | 1,316.45 | 41.82 | 1,358.27 |

242. Items for the next agenda

- Cllr Royal – West Suffolk Carers email regarding falls equipment project.
- Cllr Morgan – siting of a dog waste bin on South Street.
- Cllr Sismey – number of bins permitted per capita for the village – is there any more that are available?

243. To confirm date and times of the Parish Council Meeting on 12th September 2023 starting at 7.30. Meeting takes place in Hockwold Village Hall, Main Street IP264LW. Confirmed.

Distribution:

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, & Cllr Ryves District Councillors, Squadron Leader Geary RAF Lakenheath and one copy for the web-site.

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