

# **HOCKWOLD-CUM-WILTON PARISH COUNCIL**

Minutes of the Parish Council meeting held in the Village Hall, Main Street, Hockwold  
on Tuesday 14<sup>th</sup> November 2023 at 7.30pm

## **Councillors of Hockwold cum Wilton Parish Council**

**Present:** Cllr Randall, Cllr Royal, Cllr Morgan, Cllr Williams, Cllr Sismey, Cllr Newman, Cllr Green, Cllr Sullivan

**Hilary R Cox, Clerk**

**Martin Storey, Borough and NCC Councils**

**Squadron Leader Geary**

**Two members of the public**

## **15 minute open forum**

A parishioner reported a 'bad smell' and stagnant water in a ditch at the top of Nursery Lane. There was also an inquiry into the broken walls along Main Street (Wilton Farm) and Nursery Lane.

*Members of the Press and Public are invited to voice their comments and concerns in the Open Forum. However, the law does not permit members of the public and press to take part in the debates. Hilary R Cox, Parish Clerk & RFO*

**294. To receive and approve apologies for absence.** Cllr Johns

**295. To receive any declarations of interest from Members & consider requests for dispensation.**

NONE

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Hockwold cum Wilton Parish Council Code of Conduct for Members and by the Localism Act 2011.*

**296. To approve minutes of the Council meeting held 10<sup>th</sup> October 2023** Proposed to approve minutes by Cllr Williams. Seconded by Cllr Sismey. RESOLVED.

**a. To approve minutes of the EXORD Council meeting held 26th September 2023** Proposed to approve minutes by Cllr Green. Seconded by Cllr Royal. RESOLVED.

## **297. Reports from:**

**a. RAF Lakenheath** Squadron Leader Geary reported that it was a busy October. The bases participated in training exercises in the UK and overseas. Successful crash exercise in RAF Honnington. Readiness exercises held at RAF Feltwell. October celebrated Columbus Day on the bases. There was a short issue with traffic at the Eriswell gate during the Halloween festivities due to an accident and an increase in base visitors. The USAF had attendees at over 22 different events over Norfolk and Suffolk for Armistice Day.

Cllr Sullivan thanked Squadron Leader Geary for his attendance at the village Remembrance Day service.

**b. Norfolk County Council & Borough WNKL Council, Cllr Martin Storey** Cllr Storey spoke of the proposed 4,000 homes in West Winch. The Secretary of State will have the final say on it. The proposal could mean the possibility of a train station. There will be a special meeting on the application in the near future. QEH is moving along on schedule. The Norwich Western Link is confirmed as going forward. The issues with access to dentistry is being followed up on. For more information look on the NCC website or contact NCC Storey directly. <https://www.norfolk.gov.uk/> OR [martin.storey@norfolk.gov.uk](mailto:martin.storey@norfolk.gov.uk)

**c. HRAC** Cllr Randall gave a synopsis of the meeting. Cllr Green will be taking over from Cllr Morgan on the Communications Policy. National payrise has been announced and a proposal will be brought to EX Ord meeting. The clerk and Chair will be looking into comprehensive training on website design for the clerk. A further meeting will be held in the new year to discuss the Clerk's working hours.

**d. Chairman** Cllr Randall welcomed Cllr Newman to the Council

**e. Clerk (APL)** The Action Point Log was distributed and discussed. All questions answered.

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**298. Matters arising (for information only)**

**a. To report progress on matters arising from previous minutes (not elsewhere on agenda)**

Village Christmas is going well, with the calendar finalised and being delivered now. A group has formed to organise village events in the future. The group of representatives from village organisations has decided to remain a “semi-permanent” group, to come together to plan similar future village events, starting with DD80 next year.

**299. To confirm receipt of NALC, CAN, POLICE and other correspondence** - All Councillors present received their updates and correspondence. No queries.

**300. Planning Matters**

**a. To receive results & updates of outstanding applications - None**

**b. To receive new planning applications relevant to the village and make comment**

- i. **23/01830/F | Construction of a detached garage | Gainsborough House 42 South Street Hockwold cum Wilton Thetford Norfolk IP26 4JG** The council had no comment on this application.

**301. To welcome Susan Andrews with the West Norfolk Falls Project and discuss the project –**

Chairman Randall brought this item forward. Susan McDowell spoke to the council about the Project she’s created in West Norfolk. Sue spoke passionately about the struggles of carers in the West Norfolk area and the Falls Project. It was proposed the PC be the ‘lead council’ in the area during the projects start up phase, and to set up a working group to handle the planning. Proposed by Cllr Royal. Seconded by Cllr Sismey. Proposal passed with seven in favour and two abstentions. Cllr Royal and Cllr Newman volunteered to be in the working group and will liaise with Mrs McDowell.

**302. To discuss the signs on Main and Station Road (give way)** When the clerk receives a report that includes location, details and picture, she is to report the sign to NCC Highways.

**303. To discuss and confirm the purchase and details of the commemorative bench in St Peter’s Churchyard** Clerk had distributed information on benches previously. After a discussion on the options, it was proposed to go with option 4 (Teak Meridian Bench). Proposed by Cllr Williams. Seconded by Cllr Green. Agreed by all present. Clerk now tasked with ordering the bench and organising contractors to install.

**304. To discuss the details of adding a litter bin in the village** Clerk had distributed information on bin housing previously. After discussing the options, it was proposed to go with the Jubilee 240ltr bin housing. Proposed by Cllr Randall. Seconded by Cllr Newman. Agreed by all present. Clerk now tasked with ordering the housing and organising volunteers to install.

**305. Lode Advisory Committee**

- a. **Hear Update and discuss LAC works** Cllr Morgan gave an overview of the topics covered at the latest LAC meeting. Any new works will be put on hold until the new survey can be done and advise on the best practice.
- b. **Discuss ongoing concerns with Church Lane** Cllr Morgan informed the council of the ongoing issue with Church Lane. The clerk tasked with reporting the signs that have appeared on Church Lane one of which is covering the national speed limit sign. The clerk is also to request an onsite meeting with Mr Wallace of NCC Highways Department as he is the Safety Officer for this area.
- c. **Adopt 2023-2024 Maintenance Plan** Cllr Morgan informed the PC that she will finish the maintenance plan write up and submit it in the new year.

**306. To discuss Community Orchard initiative** Due to the meeting running late this item was moved forward to December’s meeting.

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**307. To hear an update on the locations and use of Hockwold village bus stops and discuss findings –**  
Clerk informed the PC of the funding available for the upgrade of two of the village bus stops. Clerk to keep the council informed as this progresses.

**308. To discuss emergency planning** Due to the meeting running late this item was moved forward to December's meeting.

**309. To discuss councillor information for the Parish Council website** Due to the meeting running late this item was moved forward to December's meeting.

### **310. Finance**

- a. **To agree payment of November's invoices** - Proposed to approve BOA by Cllr Royal.  
Seconded by Cllr Williams. Agreed by all.

13 November 2023 (2023 - 2024)

#### **Hockwold cum Wilton Parish Council PAYMENTS LIST**

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
69	Electricity Supply	14/11/2023		Current Account		Electricity Supply	NPOWER	L	193.01	9.65	202.66
70	Lighting Maintenance	14/11/2023		Current Account		Street Lighting Maintenance	K & M Lighting Services	S	82.56	16.51	99.07
74	Fees & Subscriptions	14/11/2023		Current Account		Reimbursement for zoom video	Zoom Video Communicatio	S	12.99	2.60	15.59
72	Training	14/11/2023		Current Account		TRAINING COURSE	Norfolk Parish Training and S	Z	55.00		55.00
75	Miscellaneous	14/11/2023		Current Account		Misc. Admin Costs	Hello Print	Z	46.98		46.98
73	Miscellaneous	14/11/2023		Current Account		Election Fees	Borough Council of Kings Lyr	S	45.50	9.10	54.60
77	Broadband & Phone	14/11/2023		Current Account		Office phone and internet	Hilary Cox	Z	26.00		26.00
78	Staff Costs	14/11/2023		Current Account		Wages	Hilary Cox	Z	710.50		710.50
76	Grants & Donations	14/11/2023		Current Account		Reimbursement for Payment n	Royal British Legion	Z	35.00		35.00
<b>Total</b>									<b>1,207.54</b>	<b>37.86</b>	<b>1,245.40</b>

### **311. Items for the next agenda**

- Neighbourhood Plan
- Noticeboard
- Community Orchard
- Emergency Planning
- Councillor Information for website

**312. To confirm date and times of the Parish Council Meeting on 12<sup>th</sup> December 2023 starting at 7.30., and the EXORD Parish Council Meeting on 20<sup>th</sup> November starting at 7:45. Meetings take place in Hockwold Village Hall, Main Street IP264LW**

### **Distribution:**

One copy to each Councillor. Copies to Mr M Storey Norfolk County Councillor, & Cllr Lawrence District Councillors, Squadron Leader Geary RAF Lakenheath and one copy for the web-site.

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